

MINUTES OF: State Community Collaborative
CHAIRPERSONS: Joel Rosch and Pat Solomon
LOCATION: Child Advocacy Institute, Raleigh

DATE: November 30, 2001
START TIME: 9:00 a.m.
END TIME: 11:00 a.m.

NAME	PRESENT	NAME	PRESENT	NAME	PRESENT
Al Deitch, DOA-YA&I	x	JoAnn Lamm, DSS-CSS	x	William Hussey, MHPC	
Austin Connors, ARCCFS	x	Joel Rosch, CCFP	x		
Beth Melcher, NCAMI		John R. Hayes, F.United			
Beverly Hester, WCH	x	John Tote, MHA		OTHERS	
Brad Trotter, D-HOH-DMH		Kirstin Frescoln, AOC	x	Sandra Sink, DSS	x
Carol Duncan-Clayton, NCCCCP	x	Lana Dial, AOC	x	Larry Hayes, DJJDP	x
Carol Robertson, DMA		Lee Lewis, DMH-SA		Mark Ezzell	x
Carol Tant, WCHS		Lynda Richard, DDS		Felita Eaton, COW	x
Carolyn Wiser, DMA	x	Martha Kaufman		Jan Harris, Secretary Office	x
Cheryl Waller, CSHS		Martin Pharr, DJJDP	x	Michelle Zechmann, Crime Control	x
Chuck Harris, DSS		Michael Schweitzer, DJJDP		CFS Staff	
Connie Hawkins, ECAC		Pat Solomon, F.United		Don Herring	
David Horowitz, TPC		Robin Huffman, NCPA	x	Joan DeBruyn	x
Diann Irwin, DPI	x	Sally Cameron, NCPA	x	Linda Gunn-Jones	x
Donn Hargrove, DJJDP		Stephanie Nantz, GCC		Mark O'Donnell	
Jan Hood, AOC		Steve Shore, NCPS	x	Rhoda Miller	
Jennifer Mahan, MHANC	x	Susan Whitten, DJJDP	x	Stephanie Alexander	x
Joann Haggerty, CAI	x	Tara Larson, DMH		Susan Robinson	x

Meeting Materials and Handouts distributed

- Agenda
- Minutes of Last meeting
- Inventory of Common Domains Across Systems
- Draft Proposal – Compensation for Family Involvement and Expertise Provided
- Flowchart: Computer-based Screening and Training
- It's Time To Do Things Differently!!!
- Our Commitment – Summary of Regroove
- Draft Letter to Neal Mazer, MD, MPH
- Draft Request for Support to Secretary Hooker Buell
- Child and Family Funding Grid – NC System of Care

TOPIC	DISCUSSION/FINDINGS	ACTION (By whom and when)
(1) Welcome & Introductions		
(2) Family Involvement and Compensation – Susan Robinson (in Pat Solomon's absence) and Beverly Hester	<ul style="list-style-type: none"> • compensation for family members to support SOC and CTSP requirements by the Legislature • asking the Collaborative for endorsement • standard rate of \$20 per hour and mileage reimbursement being considered • offer simple solution • need recommendation from Collaborative 	<ul style="list-style-type: none"> • Concerns: • need clarification of compensation • need designated individuals • get with Division staff who knows where obstacles may be • look into precedents • more info needed • is this considered income – will individual need 1099 Wage Form?

		<ul style="list-style-type: none"> Consider range of payments to others Question: can this be considered an “honorarium” or given to some agency instead? Presenters promised to check out all possibilities.
(3) Working Toward Common ‘Domains’ in Assessment and Outcomes – Susan Robinson	<ul style="list-style-type: none"> handout not complete More clarity needed on defining terms - common domain? Goal is to develop an assessment tool that incorporates domains or categories of assessment common across agencies This came as a request from a local community wanting to know if we could help them eliminate duplication. Discussed at last sub/workgroup meeting 	<ul style="list-style-type: none"> working on process to identify other domains interface common domains so that agencies can get to same place reduces duplication for families/agencies Make this less complex. DPI agreed to compile a list of tools utilized for various assessments.
(4) An Example of How SOC is working at Ground Level – John Hayes, FACT	<ul style="list-style-type: none"> Presenter could not attend meeting. 	<ul style="list-style-type: none"> Tabled for next agenda.
(5) Automated Assessment and Technical Assistance Proposal – Maria Fernandez	<ul style="list-style-type: none"> draft letter presented asking for Collaborative endorsement for Neal Mazer to do pilot regarding an automated strength-based assessment and training tool Collaborative wants more information re: context, application, purpose, etc. 	<ul style="list-style-type: none"> Joan DeBruyn was asked to have “expert trainers” to assess the information and bring to the next Full meeting. Kirstin Frescoln stated that she was going to a national meeting and would see if she could gather information about this resource. Comment: We may want to use this program for training, but we have enough assessment instruments. Need more info.
(6) Brief Announcements of Upcoming Training Events/Conferences – All	<ul style="list-style-type: none"> Jennifer Mahan stated that there were 4 upcoming Olmstead Public Hearings to be held in 4 different locations on different dates as follows: Tuesday, December 4, 2001 – 6:30 – 8:30 p.m. McKimmon Center, Gorman Street, Raleigh Thursday, December 13, 2001 – 6:00 – 8:00 p.m. – Mountain Area Health Education Center, Lecture Hall room, 501 Biltmore Avenue, Asheville, NC Tuesday, December 18, 2001 – 6:00 to 8:00 .m. – Mendenhall on ECU Campus, Greenville Tuesday, January 8, 2002 – 6:00 – 8:00 p.m. Mountain Area Health Education Center Lecture Hall Room – Biltmore Avenue, Asheville, NC Steve Shore stated that The NC Pediatrics Society is the lead organization in NC for a grant called Covering Kids (CHIP) that helps assure health insurance for children under Medicaid and Health Choice. Requesting funds from the Robert Wood Johnson Foundation Proposal must be in by February 1, 2002. Wanted name of individual or lead agency for grants writing to help with writing proposal. Also wanted endorsement from State Collaborative. 	
(7)	<ul style="list-style-type: none"> Focusing on state level 	<ul style="list-style-type: none"> Send draft

MOA Update – Stephanie Alexander	<ul style="list-style-type: none"> Guiding principles and responsibilities complete 	<ul style="list-style-type: none"> Jann Harris – DHHS Liaison between the Divisions and the Secretary’s office will do leg work for the Divisions and report back to the State Collaborative.
8) Funding/Resource Grid Update – All	<ul style="list-style-type: none"> Grid almost complete Diann Irwin asked that all old information be removed and insert new information Please label information “revised” when sending additions. Question asked whether the Collaborative was aware of the Mental Health Trust Fund Fund helps with the following <ul style="list-style-type: none"> Model of services for children Support housing Be specific when requesting money for children Other sources of funding are: Federal Grants NC 34th in obtaining federal funds What are barriers preventing request for funds? 	<ul style="list-style-type: none"> Organize subcommittee to figure out <ul style="list-style-type: none"> how to obtain /apply Mental Health Trust Fund money consistent with SOC Organize committee to work on accessing federal funds Committee members that had not sent their information for the grid was asked to send the information to: ginny.lofton@ncmail.net
8.a. Additional Item for Discussion – Draft Letter Requesting Cross-Div/Dept support for collaboration re: SOC/CTSP implementation	<ul style="list-style-type: none"> Letter should go with MOA Jann Harris stated that a meeting was upcoming for the heads of departments that are involved in this collaborative effort – wait until after meeting 	<ul style="list-style-type: none"> Collaborative agreed to hold letter until after department heads meeting. Jann Harris will report back to the Collaborative after the Heads meets.
(9) Next Meetings/Agenda Building	<ul style="list-style-type: none"> Next Meeting January 25, 2002 Agenda Items: Mental Health Trust Fund MOA Update Family Compensation Automated Fund Assessment 	<ul style="list-style-type: none"> Collaborative agreed to always set meeting place for the Child Advocacy Institute – Edenton Street.